



Nile Valley School

Dear Parent(s)/Guardian(s),

Thank you for your interest in enrolling your son/daughter at Nile Valley School and for completing the Admissions Application Form so that your son/daughter may be considered for enrollment. Please note that the enrollment process is as follows:

- 1. Submission of the application form and a copy of the child's/student's birth certificate or passport.**
- 2. Testing of English Language Proficiency and Grade Level:** If space is available in the class based on your son's/daughter's age, you will be contacted by the Registrar to schedule a time for an assessment. The completion of an assessment does not guarantee acceptance at Nile Valley School. Please note that a child who is born in **2013** and who is **fully** toilet trained is eligible for the Nursery class.
- 3. Family Interview:** If your son/daughter is scheduled for an assessment, the administration team will meet personally with your family.
- 4. Notification of Provisional Acceptance:** NVS requires the following items before we can complete the provisional acceptance procedure:
 1. Copy of birth certificate/passport
 2. Two passport size photos of student
 3. Copy of the Immunization Record
 4. Medical Consent Form
 5. Copy of recent school report and a reference letter. The letter should contain academic and behavioral comments, and must bear the school's official seal/stamp.
- 5. Payment of Registration Fee:** This one-time fee is due upon acceptance and is non-refundable. The registration fee is required for all new students before they are officially accepted into the school.
- 6. One Month Probation:** When new students begin school in August, they must demonstrate that they are willing to learn and will abide by the NVS school policies. NVS reserves the right to terminate any student's enrollment at its own discretion, if the student habitually violates school policies.
- 7. Tuition:** Please contact the school Business Manager at businessmanager@nilevalleyschool.com concerning payment of school fees.

Nile Valley School takes great pride in ensuring that your son/daughter achieves academic excellence in a safe, caring and supportive environment. The administration warmly welcomes each new family.

We look forward to getting to know you during the new school year.

Kind regards,

Nile Valley School Administration



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Completion of this application does not guarantee acceptance.

ADMISSIONS APPLICATION FORM School Year 2016 - 2017

Date of Application: ___/___/___
DAY MONTH YEAR

Application for grade: _____

Student's Name: _____

Date of Birth: ___/___/___
DAY MONTH YEAR

Gender: Male Female

Name of Father: _____

Telephone: _____ Email: _____

Nationality: _____ Occupation: _____

Address: _____

Name of Mother: _____

Telephone: _____ Email: _____

Nationality: _____ Occupation: _____

Address: _____

One Month Probation: When new students begin school in August, they must demonstrate that they are willing to learn and will abide by all school policies. Nile Valley School reserves the right to terminate any student's enrollment at its discretion, if the student habitually violates school policies.

Date: ___/___/2016

Parent's/Guardian's Signature: _____

For Office Use Only

Date Rec'd: _____ Assessment Date: _____ Grade Placement: _____

Registration Fee Paid: _____ Tuition Fee Paid: _____ Rec#: _____

Birth Certificate Family Interview Medical Consent Immunization Record Transportation Form



Nile Valley School

Siblings:

Name	Age	Grade	School Attending
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Student's Educational History

School Name and Location	Dates Attended Month and Year	Language of Instruction	Grades Completed
	to		
	to		
	to		
	to		

Why did your son/daughter leave his/her last school? _____

Special Needs:

Does your son/daughter have a learning difficulty or special needs? Yes No
If yes, please attach appropriate reports (i.e. medical, psycho-educational, etc.)

Has your son/daughter ever received extra learning support? Yes No
If yes, please attach a copy of the student's most recent IEP.

Is son/daughter currently on any medication? Yes No

If yes, please list medications. _____

Is your son/daughter allergic to any medications, foods or other substances?
Please list. _____

Child's Home Language:

Child's English Language ability:

Please tick the appropriate box: **Fluent** **Moderate** **Beginner**

Other Language previously studied:

Child's English Language ability:

Please tick the appropriate box: **Fluent** **Moderate** **Beginner**



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Emergency Form

Student Name: Grade Level:
(As on Passport)

Address in Khartoum:

Home Phone #:.....Cell Phone#:.....

Emergency Contact in Sudan:

Name:..... Relation to student:.....

Home Phone #:..... Email Address:.....

Cell Phone #:..... Language of Communication:.....

Allergies to medication: (Please List)

.....
.....

In the event the parent or the above person cannot be reached, it is understood that the school has the parent's permission to take the child to the school's clinic of choice and the parent/guardian will be responsible for any charge incurred for necessary treatment.

Parent/Guardian Signature:

(Please attach a recent photo of your child)



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Transportation Form

My son/daughter will be arriving by:

Personal Car Group Transportation

Please list anyone who has your permission to pick up your son/daughter from school, including the name of driver and phone numbers.

Driver's Name _____ Phone # _____

Driver's Name _____ Phone # _____

We understand that Nile Valley School is liable for safety of its student only at school campus.

Parent Signature: Date:



Nile Valley School

Signatures Form

Student Name: Grade Level:
(As on Passport)

A. SCHOOL RULES & STUDENT EXPECTATIONS (ALL GRADES)

We have read the NVS Parent-Student Handbook (available on the website) and understand what is expected of student attending NVS. We agree to the terms and conditions listed.

We understand that if a student is found guilty of violating any school rules, the administration will issue a consequence deemed appropriate according to the severity of the violation and his/her past record. This may include, but is not limited to, loss of school privileges to, suspension and expulsion.

Parent Signature: Date:

Student Signature: Date:

B. PARENT ADHERENCE TO THE END OF THE SCHOOL DAY

We understand that Nile Valley School is liable for safety of its student only during school days from:

07:30 Am to 02:15 PM

07:30 Am to 03:15 PM (on days with after-school activities only for those students who signed up).

We understand it is compliance with the insurance policy requirement and in accordance with Nile Valley School Policy Manual.

Parent Signature: Date:

Student Signature: Date:

C. PARENT CONSENT FOR WEBSITE/SOCIAL MEDIA

Our NVS webpage/social media has student sections that may contain student pictures and/or first name (we do not use last names). Please indicate your permission or refusal to have your child's photo and/or name used.

Your signature below indicates **consent** for your child's photo and/or first name to be used on the webpage/social media. Should you not wish to consent, please write to the school Principal.

I give permission for my child's photo and/or first name to be used on the webpage/social media.

Parent Signature: Date: